



KILGOUR PTA Meeting MINUTES
Wednesday, Sept. 8, 2021
7 p.m. Kilgour Courtyard

Executive Officers: Co-President Jessika Bass; Vice President: Dawnelle Crooks; Recording Secretary Kirsty Winner; Treasurer Renee Muraca; Budget Chair Heather Arling; Immediate Past President Ryan Wenstrup-Moore; Parliamentarian Jeff Sucharew

Attendees at 7:08 p.m.: 28

7:08 p.m.: Jessika called to order

Announcements: Jessika Bass

Introduced the 2021-22 PTA executive officers.

Budget presentation: Heather Arling

Process this year was different because last year was such an anomaly. Looked back three years.
Budgeted high on expenditures and low on revenues.

Took into account lower enrollment numbers – less parents to donate and bid at auction.

Targeting that the negative balance will come in closer to zero because there isn't a good comparison from last year.

Projected high on expenditures this year – planning as if everything that wasn't able to happen last year (e.g., spaghetti dinner) will happen this year.

We do have reserves we can spend down if we aren't close to zero.

We're planning conservatively.

Renee: Carnival isn't a revenue generator, it's more of a wash with expenditure.

Jeff: Raffle brought in money at the carnival and the beer garden provided some revenue.

Jodi Enia: Carnival has never been a big fundraiser, it's more of a community event and there are heavy expenses related to it.

Jeff: Is beer garden budgeted for this year?

Ryan: Yes.

Renee: Sponsorships were way down last year so we have budgeted that to be down again. If you have any sponsorship leads, please share them. Auction is budgeted as the biggest money maker for this year.

Ryan: I'm stepping in to help while co-president Maria is out for maternity leave. Right now, we would normally vote to approve the budget. Know that we can bring amendments back for a vote at any time. Anything over \$500 needs PTA approval.

Motion to approve the 2021-22 budget: Avery Hautzenroeder

Second: Heather Arling

Motion passed with unanimous approval.

Silent Auction: Ryan Wenstrup-Moore

Will be at MadTree and aiming to have an in-person event:

Nov. 12

7-11 p.m.



Early bird tickets available now for \$40 – ends Oct. 8

After early bird tickets are \$55

There is a teacher discount for tickets.

Always looking for volunteers. Lots of options.

Solicitation is reaching out to previous donors and asking if they want to give again.

Closer to the event we'll need people to help build baskets.

Day of we'll need help with set up and running the event.

We're looking to give all volunteers a free drinks ticket.

We're looking for donations. We'll do an Amazon wish list nearer the time. Experiences are really popular if you have any leads, e.g., we used to have a parent who was the voice of the Bengals, private dining experience, cooking lessons.

We need volunteers, we need people to buy tickets and we need people to donate.

It's our 15th Silent Auction.

Comment: The accessibility last year was great, are there any options to do this again?

Ryan: Yes, we started doing an after-auction with duplicate items in addition to items that didn't sell.

There is also going to be a bourbon raffle that will be open to everyone. We'll also have a wine raffle.

With Great Gatherings we'll make sure there will be after-auction tickets.

Jeff: We kept a lot of the teacher experiences accessible through the after-auction too.

Comment: Is there any consideration to showing proof of vaccination to get in?

Ryan: We haven't considered that yet but will talk to Liz Schlaudecker (Children's physician) for recommendations. I'm not opposed to it but would want to bring it to a vote.

Chandler: A lot of events, you have to show a recent negative test or proof.

Angela: Since it is an off-site event, we don't have to follow CPS guidelines.

Tenney: If you have an outbreak because of MadTree it will spread to all the kids.

Ryan: I'm open to requiring it but would need to bring it to a PTA vote.

Erin: Is there a dress theme?

Ryan: No.

Comment: The last time we had teacher experiences, almost all involved food and my son couldn't participate. Can this be taken into consideration?

Ryan: Yes.

Comments: Are we still doing class creations?

Ryan: Yes. The room parents will coordinate. All items will be collected at Caroline Perez's house.

Comment: Is there a way to make sure that events you bid on will happen this year? A lot didn't last year.

Ryan: If something didn't happen, please let us know. We don't always know it didn't happen, we can work with teachers to play catch up.

Angela: In most cases, we'll try and roll it over to the next year. Ms. Bodle and I will circle back around to honor those.

Ms. Bodle: Some didn't happen because of CPS guidelines.

Ryan: If an event isn't going to happen, we will refund you.

[Volunteer sign-up form](#)

[Ticket sales](#)

Positions to be filled 2021-22: Jessika Bass

We have lots of positions to fill:

- Sponsorships



- Carnival
- Scholarship
- Great Gatherings

Ryan: A Great Gathering is when the hosts pay the costs and there are tickets sold to the event. Usually there's one for every grade level.

Chandler: They don't have to be at someone's house.

Ryan: It's a great way to meet people and raise money for the school. We have someone who has been leading Great Gatherings for several years, they just need someone to help. It's the same with Scholarships – anyone who attends Kilgour for at least two years can apply for a scholarship in their senior year of high school. It's not a hard position to fill.

If you volunteer, there are going to be people to help you along the way.

Jodi: Carnival is a lot of organization but it's a lot less intimidating than it sounds. I'm happy to help share details.

Givebacks: Jessika Bass

Chipotle: Sept. 15 – Wooster Pike location only. Mention Kilgour and show the flyer and a portion comes back to the school.

JCrew Mercantile at Rookwood: Sept. 13-24 – 20% discount when you mention Kilgour and a portion comes back to the school. The more spent, the more the school gets back.

Future meetings: Jessika Bass

What interest is there in childcare from Champions if we stay in-person for meetings? Is there a need?

Comment: This is the wrong group to ask because if childcare was an issue, we wouldn't be here.

Ryan: We'll send a survey out. It has just been underutilized in the past. They're providing it free of cost.

Jodi: Is there a way we can make it work both virtually AND in-person. More people could attend when it was virtual.

Ryan: We were considering Facebook Live from someone's phone, but the signal is an issue. We still have the Zoom (we got a grant from PTA Ohio for this). We're still trying to figure it out.

Jodi: I think you'd get more engagement with both.

Jessika: We've trying to figure out how to make it work.

Erin: Can you mention in the poll about the childcare that it will be free?

New business

Megan Volmer - Outreach

Met with Sarah, our new CPS social worker. We have an idea around an anonymous survey about the needs in our community. We've always done things around the holidays, but a survey would give us more of an idea about current needs. E.g., does your family need basic supplies, food, clothing? We will send that out and it will hopefully inform our efforts moving ahead.

I know we had some conflicts in communications last year because Thanksgiving is the same time as Auction, it's a lot of asks at the same time. Maybe we could consider moving Auction to a different time in future years?

Angela: We'll start our communications about outreach earlier. We can't assume that everyone has what they need.

Ryan: We could even have a donation bin at auction.

Megan: If we know what our efforts are going to be focused on by then, we could certainly do that.

Tenney: Would it be easier to send donations into school so the kids can help?



Ryan: It could be both.

Erin: Is the ask at Thanksgiving non-perishable food?

Megan: We did gift cards last year, tailored by family size, and they got more out of it than cans. This is why we want to do a needs assessment this year.

Jeff: Do we still have a partnership with Seven Hills Church?

Angela: Yes.

Comment: It would be helpful to know what all the fundraising events are over the year.

Ryan: We're trying to work more collaboratively across Kilgour, PTA and KSB on the asks.

Kerrin Smith: On the PTA website is room parent sign-up if you're interested.

www.kilgourpta.org.

Amy Parks-Ealy: 6th grade has a committee. Mrs. Park will be our teacher point person and we'll have a meeting offsite, possibly 9/30. Sign-up sheet provided for people interested.

Jodi Enia: Is there going to be a Harvest Jam this year?

Angela: I'm meeting with the Health Department and CPS tomorrow. We're looking at what those options will be. We are allowed to have visitors on site right now, but for our school leadership team, we're taking the stance to take it slowly. I will ask about Harvest Jam. At the beginning of August, CPS said any events indoors couldn't be more than 25% of that space. It may look a little different.

Jodi: Could just make it for 5th and 6th graders and give 4th graders a classroom party.

Angela: Once we know what the parameters are and get more details, we'll work it out.

Move to adjourn: Erin Carpenter

Second: Amy Parks-Ealy

Adjourn: 7:54 p.m. to move to Principal Q&A